

# OCTORARA AREA SCHOOL DISTRICT

## Minutes of Board Meeting Held on December 5, 2022

The Work Session of the Octorara Area School Board was held in the Octorara Area Jr./Sr. High School Multi-Purpose Room on December 5, 2022 immediately following the Reorganization Meeting.

There were no presentations or visitor's comments for agenda items only.

Under information items, Dr. Tachau gave an NCEE (National Center on Education and the Economy) update.

Scott Conaghan will transfer from a social studies teacher in the Jr./Sr. High School to a long-term substitute guidance counselor at the Jr./Sr. High School from approximately December 5, 2022 through March 6, 2023. (Replacing Kate Dill who will be on child rearing leave.)

Mr. Ganow presented the following items for action at the December 12, 2022 Board meeting:

- A. That the Octorara Board of School Directors approve the following policy, first reading:  
*916 Volunteers*
- B. That the Octorara Board of School Directors approve the following policies, second reading:  
*236.1 Threat Assessment*  
*805 Emergency Preparedness and Response*  
*805.2 School Security Personnel*  
*808 Food Services*
- C. That the Octorara Board of School Directors approve the request to hold a Youth Wrestling Meet beginning at 9:00 a.m. on Sunday, January 22, 2023 due to time constraints for the opposing teams.

### Resignation Approvals:

- D. That the Octorara Board of School Directors accept the resignation of Ms. Andrea Green as an instructional assistant at the Octorara Elementary School effective November 13, 2022. (Approved at the November 21, 2022 Board Meeting. Miss Green was employed 11/7-11/11/2022.)

### Hiring Approvals:

- E. That the Octorara Board of School Directors approve Ms. Meghan Thomas as a long-term substitute math teacher at the Octorara Jr./Sr. High School effective November 29, 2022 through the end of the 2022-2023 school year pending completion of employee related documents required by law and the District. Ms. Thomas' salary will be \$54,416, pro-rated which is Step 18 to MAX of the Bachelor's scale. (Replacing a medical leave.)
- F. That the Octorara Board of School Directors approve Mr. Robert Smith as a long-term substitute social studies teacher at the Octorara Jr./Sr. High School effective approximately December 5, 2022 through March 6, 2023. Mr. Smith's rate will be \$150 per day. (Mr. Smith is an approved substitute and is replacing Scott Conaghan who transferred.)
- G. That the Octorara Board of School Directors approve the transfer of Ms. Margaret Lee from cafeteria employee to cafeteria site leader at the Octorara Elementary School effective November 21, 2022. Ms. Lee's rate will be \$16.35 per hour for five hours per day.
- H. That the Octorara Board of School Directors approve Ms. Kelly Burk as a volunteer swim coach for Monica McGinley who is an independent swimmer at PIAA events in the Lancaster Lebanon League.

- I. That the Octorara Board of School Directors approve the following supplemental contracts for the 2022-2023 school year:

Jennifer Hoskins	Mentor for Meghan Thomas	1.3 pts @ \$620	\$811.27
Elijah Robinson	Jr High Girls' Basketball Coach	4 pts @ \$620	\$2,480

- J. That the Octorara Board of School Directors approve the following change in salary due to graduate credits earned:

Ryan Novak	From M (\$59,926) to M+15 (\$65,049)	Step 16 to MAX
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- K. That the Octorara Board of School Directors approve a sabbatical leave for Ms. Kelly Holub for the second semester of the 2022-2023 school year. (Ms. Holub is a reading specialist at the Octorara Jr./Sr. High School.)

Under the Policy Committee Report, Ms. Bowman reported the committee discussed the first and second reading policies on tonight's agenda.

Under the Facility Committee Report, Mr. Norris acknowledged Joe Passante who is retiring as the facility director through the Chester County Intermediate Unit. The committee discussed the phone system update, the facility director vacancy, wrestling room renovation, projected summer roofing projects, ten year plan update, CTE playground work, Sr. High courtyard, fiber system, field assessment update, and hotspots that were distributed to students with no or poor internet service.

There were no other items/concerns or visitors' comments for items in general.

Under administrator comments, Mr. Dikun announced the Elementary School chorus concert will be held on December 15.

Dr. Haller announced the Intermediate School chorus concert will be held on December 13 with an assembly performance for students.

Dr. Propper announced the Sr. High band/chorus concert will be held on December 7, parent advisory meeting on December 13, and the semiformal dance on December 16. He will be sending a newsletter to parents this week. He thanked Mr. McCarthy for a great induction ceremony of 48 students to the National Honor Society and Mr. Cullen and Ms. Glidewell for a great Jr. High band/chorus concert last week. He thanked Jed King for all he has done for the Octorara football program since 2009.

Dr. Orner announced the next Superintendent Meet and Greet will be held on December 15 at 7:00. There is no agenda for the meeting but will address whatever concerns parents attending have. She shared the 2021-2022 Annual Report and thanked the CCIU for their collaboration with the report.

Under Board comments, Mr. Hurley thanked Mr. Fox for his service as Board president through challenging times the last three years.

Mr. Ganow confirmed that Mr. Fox was not forced out of the role of president.

Ms. Bowman also thanked Mr. Fox for what he did the last three years by handling issues and a hostile environment with calmness and levelheadedness.

Mr. Fox thanked everyone for their support over the last three years.

Mr. Ganow announced the following meetings to be held:

Executive Session for Personnel – Monday, December 5, 2022 – following the Work Session in the Jr. High School Multi-Purpose Room

Finance Committee Meeting – Monday, December 12, 2022 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Board Meeting – Monday, December 12, 2022 – 7:00 p.m. in the Jr. High School Multi-Purpose Room/Zoom

There being no further items of business the meeting adjourned at 7:36 p.m. on motion of Ms. Bowman, second by Mr. Norris and approval of all members present.

This Board meeting can be viewed in its entirety on [www.youtube.com/user/OctoraraAreaSD](http://www.youtube.com/user/OctoraraAreaSD).

Respectfully submitted,

Jill L. Hardy, Secretary  
Octorara Board of School Directors